

File No: LABR-11048/2/2021-ESTT SEC-Dept. of LABOUR

I/ 525920 /2024

GOVERNMENT OF WEST BENGAL
LABOUR DEPARTMENT
ESTABLISHMENT BRANCH
New Secretariat Buildings, 12th Floor
1, No K.S. Roy Road, Kolkata-700001

No: Labr/ 2034 /Estt

Date : 19.06.2024

ORDER

WORK DISTRIBUTION AMONGST MEMBERS OF THE STAFF

In continuation and partial modification of this department's earlier orders of job distribution up to the rank of OSD / Registrar of this department, the assigned jobs of under mentioned staff are modified. The modified jobs are as follows: -

Name of the Staff (1)	Previous Responsibility / Status (2)	Present Responsibility (3)
Smt Rina Datta, UDA	a) Employment Section b) Training Section (for Officers and Employees of all Directorate)	a) RTI, RTPS & all other Grievance Matters Section (Sarasari Mukhyamantri only) b) Training Section (for Officers and Employees of all Directorate) (Addl Charge)

Sr. Deputy Secretary, Deputy Secretary and Assistant Secretary of respective section/cell will arrange the job internally.

This department may allocate any specific and additional job to any of the staff as and when necessary. This order will remain in force until further order.

Sd/-
Deputy Secretary to the
Government of West Bengal

File No: LABR-11048/2/2021-ESTT SEC-Dept. of LABOUR

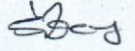
I/ 525920 /2024

Date: 19.06.2024

No: Labr/ 2034 /1(14)/Estt

Copy forwarded for information and taking necessary action to: -

1. PS to the Hon'ble MIC, Labour Department.
2. Financial Advisor, Labour Department.
3. Sr. Deputy Secretary, Labour Department.
4. All Deputy Secretaries, Labour Department.
5. Assistant Secretaries, Labour Department.
6. Sr. Law Officer, Labour Department
7. Senior P.S. /P.A. to the Additional Chief Secretary, Labour Department.
8. P.S. / P.A. to the OSD & Ex-officio Secretary (All), Labour Department.
9. P.S. / P.A. to the Special Secretary (All), Labour Department.
10. P.S. / P.A. to the Additional Secretary, Labour Department
11. P.S. / P.A. to the Joint Secretary (All), Labour Department.
12. OSDs / Registrar / Section Officers, Labour Department.
13. All Head Assistants of Labour Department.
- ✓ 14. Head Assistant, IT, for necessary changes at EMD of eOffice.



Deputy Secretary

Date : 19.06.2024

No: Labr/ 2034 /2(2)/Estt

Copy forwarded for information and taking necessary action to:-

1. Smt Rina Datta, UDA, Labour Department.
2. Office Copy.

Deputy Secretary